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## Point of Sale

Key	Function
F1	Search Product Mode <b>or</b> Payment Method 1
F2	Search Customer Mode <b>or</b> Payment Method 2 (etc up to 8)
F3	Search Document Mode
F4	Jump to Search
F5	Cancel Search
F6	Toggle Walk-In/Customer
F7	Log Out
F8	Toggle Tax Codes
F13	Exit POS <b>or</b> Go Back
F14	Start POS Over <b>or</b> New (and Hold Invoice)
F15	Notes
F16	Check Out or Print
= or *	Jump to Quantity Column

## Documents

Key	Function
Command-;	Spell Check
Command-=	Time and User Stamp
Command-'	Phrases
Command-Click (on date)	Modify Document Date

## LightSpeed Menu

Key	Function
Command-,	Trackers Setup
Command-H	Hide LightSpeed
Command-Option-H	Hide Others
Command-Q	Quit

## File Menu

Key	Function
Command-K	New Quote
Command-R	New SRO
Command-I	New Invoice
Command-Shift-C	New Customer
Command-Shift-P	New Product
Command-W	Close Window
Command-N	Log Into Point of Sale
Command-S	Save
Command-/	Open Cash Drawer
Command-P	Print
Command-Shift-Q	Change User

## Edit Menu

Key	Function
Command-X	Cut
Command-C	Copy
Command-V	Paste
Command-A	Select All
Command-Shift-L	Link This Document
Command-Shift-D	Apply Discount
Command-F	Find
Command-Shift-I	iStats Setup

## Tools Menu

Key	Function
Command-Option-I	Intelligence
Command-Option-R	Reporting
Command-Shift-I	iStats
Command-Shift-W	Web Store

## Window Menu

Key	Function
Command-M	Minimize Window
Command-`	Cycle Through Windows
Command-T	Hide/Show Toolbar